



# DAMIEN MEMORIAL SCHOOL

The Congregation of Christian Brothers  
of Hawaii, Inc.  
1401 Houghtailing Street  
Honolulu, Hawaii 96817-2797  
Telephone (808) 841-0195  
Facsimile (808) 847-1401

## ACADEMIC RECORDS RELEASE FORM

*To the Parent(s)/Guardian(s) of the applicant:*

*Please complete this form and take to the Main Office of your child's **current school**.*

*Your current school will mail the appropriate documents to Damien Memorial School*

School currently attending: \_\_\_\_\_

Authorization to send a copy of report cards and significant achievement test data is

authorized for:

\_\_\_\_\_  
Student's Name

\_\_\_\_\_  
Date of Birth

To the Current School: Please mail/fax/e-mail copies of report cards, **INCLUDING** the first semester of the current school year (**please hold until first semester grades are available**) and the previous school year, and the student's most recent significant achievement test data to:

**Admissions Office  
Damien Memorial School  
1401 Houghtailing Street  
Honolulu, HI 96817  
Fax: (808) 847-1401  
E-mail: [limos@damien.edu](mailto:limos@damien.edu)**

\_\_\_\_\_  
Signature of Parent or Guardian

\_\_\_\_\_  
Date